

Mount Moriah Ministry - Facility Reservation Form

Ministry Facility Request Form

Used exclusively by Mount Moriah ministries to request use of the Life Center's facility, spaces and rooms.

Date Form Submitted

(Required): _____

All requests must be submitted no later than two (2) weeks prior to actual date of event

PLEASE ANSWER ALL QUESTIONS AND WRITE ALL RESPONSES LEGIBLY.

Start Time of Meeting/Event

(Required): _____

Name of Ministry

(Required): _____

President of Ministry

(Required): _____

Email Address of ministry president

(Required): _____

Name of Person making the request

(Required): _____

Email Address of Requestor

(Required): _____

Phone Number of

Requestor:

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Date Requested (Required): _____

This is the date you want to reserve for your ministry

Requested Room:

Gym

Multipurpose Room

Aerobics Room

First Floor Conference
Room

Large Activity Room

Library

Type of Event (Required):

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**Expected Attendance
(Required):**

**Signature of Requestor
(Required):**
